

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 23  
FEBRUARY 3, 2016 – WORK SESSION**

**Public Works  
Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, February 3, 2016, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard M. Hannold, Chair -via teleconference   **Staff:** Pam Dill  
Jill Johnson, Member  
Helen Price Johnson, Member – via teleconference

**Staff Present:** Bill Oakes, Director, Eric Brooks, Deputy Director DEM, Connie Bowers, Spencer Keane

**Others Present:** Elaine Marlow, Budget Director

**DEM**

**Subject/Description:** FFY-15 Homeland Security Grant Program (HSGP)/State Homeland Security Program (SHSP) E16-053

**Attachment:** Memorandum dated 1/16/16 from Eric Brooks, to BOCC

**Action Requested:** Approval of FFY-15 Homeland Security/State Homeland Security Grant Agreement; E16-053; Amount: \$48,715.00.

**Follow up:** Okay with full Board to move forward to a Tuesday agenda.

**Roads**

**Subject/Description:** Local Agency Agreement with WSDOT for County Signing Upgrades

**Attachment:** Memorandum dated 1/21/16 from Spencer Keane, to BOCC

**Action Requested:** Approval of Local Agency Agreement Supplement for County Signing Upgrade; Supplement Amount: \$135,000.00.

**Follow up:** Okay with full Board to move forward to a Tuesday agenda.

**Subject/Description:** 2016 Pavement Preservation Program

**Attachment:** Memorandum dated 1/28/16 from Paul Nettleton, to BOCC

**Action Requested:** Approval of Annual Pavement Preservation Program for 2016.

**Follow up:** Okay with full Board.

**Human Resources  
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, February 3, 2016 at 9:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard M. Hannold, Chair –via teleconference   **Staff:** Pam Dill  
Jill Johnson, Member  
Helen Price Johnson, Member - via teleconference

**Staff Present:** Melanie Bacon, Human Resource Director

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**Others Present:** Elaine Marlow, Budget Director, Wanda Grone, Keith Higman, Bill Oakes, Suzanne Turner

**Subject/Description:** Job Requisitions

**Attachment:** yes

**Action Requested:**

**Public Health**

- Admin Clerk, temp increase in hours, C-5 #011/16
  - Registered Dietician, temp increase in hours, C-12 #012/16
  - WIC Certifier, temp new position, C-6 #013/16
- Commissioner Jill Johnson moved to approve Job Requisition #011/16, #012/16 & #013/16. The motion was seconded by Commissioner Johnson and carried unanimously.*

**Auditor**

- Accountant 2, replacement, NR-14 #020/16
- Commissioner Johnson moved to approve Job Requisition #020/16. The motion was seconded by Commissioner Price Johnson and carried unanimously.*

**Planning & Community Development/Long Range Planning**

- Long Range Planner, C-12/13/14 DOQ, replacement #022/16  
*Commissioner Johnson moved to approve Job Requisition # 022/16. The motion was seconded by Commissioner Hannold and carried unanimously.*
- Assistant Director NR-17, new position #023/16  
*Commissioner Johnson moved to approve Job Requisition #023/16. The motion was seconded by Commissioner Hannold and carried unanimously.*

*Commissioner Price Johnson moved to authorize Commissioner Johnson to sign the Job Requisitions Forms. The motion was seconded by Commissioner Hannold and carried unanimously.*

**Prosecuting Attorney  
Summary Minutes**

Work Session was held between the County Commissioners and Prosecutor on Wednesday, February 3, 2016, at 9:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard M. Hannold, Chair-via teleconference   **Staff:** Pam Dill  
Jill Johnson, Member  
Helen Price Johnson, Member -via teleconference

**Present:** Greg Banks, Prosecuting Attorney, Jennifer Wallace

**Others Present:** Elaine Marlow, Budget Director

**Subject/Description:** Contract Amendment with Kitsap County Prosecuting Attorney

**Attachment:** amendment

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**Action Requested:** Approval of contract amendment between Island County and the Island County Prosecuting Attorney and Kitsap County and the Kitsap County Prosecuting Attorney; extending contract to December 31, 2016 and an increase in the hourly rate for services to \$123.00/hr for Prosecuting Attorney and Deputy Prosecuting Attorneys. The hourly rate for services performed by the paralegal or law clerk shall be amended to \$90.00/hr.

**Follow up:** Okay with full Board to move forward to a Tuesday agenda.

**Commissioners Agenda**  
**Summary Minutes**

The County Commissioners met during Work Session on Wednesday, February 3, 2016 at 9:50 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

**County Commissioners:** **Richard M. Hannold, Chair** – via teleconference **Staff: Pam Dill**  
**Jill Johnson, Member**  
**Helen Price Johnson, Member** –via teleconference

**Others Present:** **Elaine Marlow, Budget Director**

**Subject/Description:** Consider reappointments to Law & Justice Council

**Attachments:** yes

**Action Requested:** The Board considered reappointments to the Law & Justice Council.

**Follow up:** Okay with full Board to move forward to a Tuesday agenda.

**Health Department**  
**Summary Minutes**

Work Session was held between the County Commissioners and the Health Department on Wednesday, February 3, 2016, at 9:55 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** **Richard M. Hannold, Chair**- via teleconference **Staff: Pam Dill**  
**Jill Johnson, Member**  
**Helen Price Johnson, Member** – via teleconference

**Staff Present:** **Keith Higman, Director**

**Others Present:** **Elaine Marlow, Budget Director**

**Subject/Description:** **Community Health Prioritization Workshop refreshments**

**Attachment:** Memo dated 1/25/16 from Keith Higman to BOCC, Chair

**Action Requested:** Authorization to spend an additional \$100.00 on refreshments for February 8, 2016 Community Health Prioritization Workshop.

**Follow up:** *Commissioner Johnson moved to approve the request for an additional \$100.00 on refreshments for the February 8, 2016 Community Health Prioritization Workshop. The motion was seconded by Commissioner Hannold and carried unanimously.*

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 26  
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**Current Use Planning & Community Development  
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, February 3, 2016 at 10:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard M. Hannold, Chair – via teleconference   **Staff:** Pam Dill  
Jill Johnson, Member  
Helen Price Johnson, Member – via teleconference

**Staff Present:** Hiller West, Current Use Planning & Community Development Director,  
Andy Griffin, Building Official

**Others Present:** Elaine Marlow, Budget Director

**Subject/Description:** FEMA appeal update

**Attachment:** none

**Information:** Hiller West updated the Board of the current status of the FEMA appeal and discussed next steps for the Phase II work.

**Follow up:** Planning staff will arrange for FEMA representatives and Coast and Harbor to meet with the Board at a future work session.

**Subject/Description:** Fire Flow Covenant

**Attachment:** yes

**Action Requested:** Approval of exemption from fire flow requirements for 17,800 sq. ft. metal building for agricultural and personal use only (riding arena). Covenant provides notice to all future owners that any changes to the use of the building will require upgrading of all aspects of the building to the new use or occupancy.

**Follow up:** Okay with full Board to move forward to a Tuesday consent agenda.

**Long Range Planning  
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, February 3, 2016 at 10:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard M. Hannold, Chair –via teleconference   **Staff:** Pam Dill  
Jill Johnson, Member  
Helen Price Johnson, Member –via teleconference

**Staff Present:** Keith Higman, Interim Director of Long Range Planning, Beckye Frey,  
Hiller West, Paula Bradshaw

**Others Present:** Elaine Marlow, Budget Director

**Subject/Description:** Status update on the 2016 Comprehensive Plan update

**Attachment:** Option 1 & 3 Combined and Condensed, Legal Review added; Extended Public Engagement Option;

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**Discussion:** Beckye Frey reviewed the process for the recommended Extended Public Engagement Option.

**Follow up:** The Board requested that any items going to legal or the Planning Commission be sent to both the Board and Susan Drummond.

**Department of Natural Resources  
Summary Minutes**

Work Session was held between the County Commissioners and the Department of Natural Resources on Wednesday, February 3, 2016 at 11:10 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard M. Hannold, Chair—via teleconference      **Staff:** Pam Dill  
Jill Johnson, Member  
Helen Price Johnson, Member—via teleconference

**Staff Present:** Keith Higman, Director, Lori Clark, Jill Wood, Dawn Pucci

**Subject/Description:** WA State RCO: Iverson Preserve Stakeholder Integration

**Attachment:** Funding Board Project Agreement

**Action Requested:** Approval of RCO Funding Board Project Agreement; Iverson Preserve Stakeholder Integration; Project #: 15-1049P; Term: 12/9/15-6/30/17; Amount: \$123,300.00

**Follow-up:** Okay with full Board to move forward to a Tuesday agenda.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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Richard M. Hannold, Member

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Jill Johnson, Member

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Helen Price Johnson, Member

ATTEST:

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Debbie Thompson, Clerk of the Board

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